

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD AT THE MUNICIPAL OFFICE IN EARL GREY  
ON TUESDAY, OCTOBER 8TH, 2024**

**Present:** Reeve Raymond Wild, councillors David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4 (9:24 a.m. arrival), Nolan Fuller – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

**Absent:** Councillor Jarret Solberg – Divison 1

**Call to Order**

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:07 a.m.

**Minutes**

2024-222 Nolan Fuller – That the minutes of the regular meeting of council held on September 10<sup>th</sup>, 2024 be approved as circulated.

CARRIED

**Financial Report**

2024-223 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending September 30<sup>th</sup>, 2024 be accepted as presented.

CARRIED

**Correspondence**

2024-224 David Ritter – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: Pharmacy Expansion Service and Roads & Bridges Funding
- RM of Lumsden No. 189	Re: Municipal Governance Workshop
- North SK River Basin	Re: SK Invasive Species Weed Identification

CARRIED

Operating foreman Kelly Sutter joined the meeting at 8:29 a.m. and provided a report on the following:

- road repairs;
- gravel;
- mowing and mulching; and
- transfer stations.

Councillor Jessica Van Blaricom joined the meeting at 9:24 a.m.

**Board and Committee Reports**

2024-225 Garry Gibson – That the following board and committee reports be accepted as presented:

- Administration
- Last Mountain Regional Landfill
- Southey Library Board

CARRIED

Debra Hillier met with council at 9:54 a.m. to discuss gravel. Mrs. Hillier left the meeting at 10:01 a.m.

**Policies**

2024-226 Garry Gibson – That the following policies be adopted and become part of the RM of Longlaketon No. 219 Comprehensive Policy Manual:

- GG-013 Rock Ridge Grant
- GG-014 Media
- GG-015 Gravel Stockpile Location Rent
- GG-016 Capital Purchase Account Transfer of Funds
- GG-017 Budget Procedure
- PS-002 Use of Municipal Equipment in Emergencies
- TS-006 Custom Work & Maintenance of Residential Lanes
- TS-007 Road Construction Procedures
- TS-008 Fencing for Road Construction
- TS-009 Compensations during Road Construction
- TS-010 Mowing of Road Allowances
- TS-011 Dust Control

TS-012 Approach Development  
 TS-013 Road Maintenance Agreements  
 TS-014 Personal Protective Apparel (Footwear & Headwear)  
 TS-015 Personal Protective Apparel (Miscellaneous)  
 EH-001 Public Wells  
 EH-002 Waste Disposal  
 EH-003 Weed Control  
 EH-004 Animal Pest Control  
 EH-005 Impoundment Fee Schedule  
 CARRIED

**Community Canada Building Fund IIP**

2024-227 Scott Hegglin – That the council of the R.M. of Longlaketon No. 219 submit an Infrastructure Investment Plan under the Community Canada Building Fund – Transfer of Federal Gas Tax Revenue for the revitalization of the Sifton lagoon, under the category of wastewater.  
 CARRIED

**Repealing Bylaw**

2024-228 Jessica Van Blaricom – That Bylaw 5-2024, being a bylaw to repeal previous bylaws, be introduced and read a first time.  
 CARRIED

2024-229 Nolan Fuller – That Bylaw 5-2024 be read a second time.  
 CARRIED

2024-230 Scott Hegglin – That Bylaw 5-2024 be given three consecutive readings at this meeting.  
 CARRIED UNANIMOUSLY

2024-231 Garry Gibson – That Bylaw 5-2024, being a bylaw to repeal previous bylaws, be read a third time and signed, sealed and adopted by the reeve and the administrator.  
 CARRIED

**Redeemable Term Deposit**

2024-232 Scott Hegglin – That we renew our Redeemable Term Deposits of \$125,000.00 and \$220,300.00 in a One-Year Redeemable Term at 3.15%.  
 CARRIED

**SARM Midterm Convention Voting Delegates**

2024-233 Raymond Wild – That Jessica Van Blaricom and Scott Hegglin be appointed as the voting delegates for the SARM Midterm Convention to be held in Saskatoon on November 20<sup>th</sup> & 21<sup>st</sup>, 2024.  
 CARRIED

**Royal Canadian Legion Donation**

2024-234 Nolan Fuller – That we donate \$25.00 to the Earl Grey Branch #137 of the Royal Canadian Legion.  
 CARRIED

**Cheque 16174**

2024-235 David Ritter – That we issue cheque 16174 to the RM of McKillop No. 220 for the spraying of leafy spurge in the road allowance.  
 CARRIED

**Accounts for Payment**

2024-236 Garry Gibson – The following accounts be approved for payment:

16183	Alex Ollinger	Grass Cutting Service	315.00
16184	Auto Parts Plus	Shop Tool	72.36
16185	BBJ Five Star Service Inc	Repair Parts	2,195.93
16186	Brandt Tractor Ltd.	Repair Parts	2,842.11
16187	Bulyea COOP	Repair Parts & Shop Supplies	476.41
16188	Dionco Sales and Service Ltd.	Culverts	4,745.23
16189	Flaman Sales Ltd	Repair Part	559.51
16190	Fort Garry Industries Ltd.	Repair Parts & Shop Supplies	43.96
16191	Information Services Corp	Title Details & Interest Setup	240.00
16192	JD Industrial Supplies	Shop Tool	22.20
16193	KPS Repair	Tires	3,631.83
16194	Last Mountain Regional Landfill	Loraas – July 2024	7,286.75

16195	Linde Canada Inc.	Cylinder Lease & Rental	842.59
16196	Mainline Fleet Service	Repair Parts & Shop Supplies	486.41
16197	Mazenc Fuels Ltd	Fuel	29,735.96
16198	MuniSoft	Training	1,495.72
16199	Princess Auto	Shop Tool	188.69
16200	Professional Building Inspections	Inspections - Aug & Sep	2,397.50
16201	Provincial Mediation Board	Consent Application	20.00
16202	Redhead Equipment	Repair Parts	1,145.17
16203	SARM	Office Supplies	300.75
16204	SaskTel (Mobility) 02383974	Shop Mobility	80.56
16205	SaskTel (IBC) 9701037-1	Office Phone	232.22
16206	South Country Equipment	Repair Parts & DEF	1,677.01
16207	Strasbourg Agro Inc.	Hydraulic Oil & Anti-freeze	9,617.37
16208	Strasbourg Building & Home	Sign Posts & Screws	35.26
16209	Resort Village of Kannata Valley	3 <sup>rd</sup> Quarter Billing - July to September	3,545.90
16210	Village of EG - Office	Village Utility Pd to RM in Error	300.00
16211	Webb's Office Equipment	Photocopier Plan	372.77
16212	Zee Medical Service Co.	Safety Supplies	83.16
16213	Garry Gibson	September Indemnity & Supervision	290.40
16214	David Ritter	September Indemnity & Supervision	281.00
16215	Jessica Van Blaricom	September Indemnity & Supervision	275.00
16216	Ray Wild	September Indemnity & Supervision	174.60

**Online Bill Payment**

OBP	Canada Revenue Agency	September Remittance	19,993.23
OBP	Collabria MasterCard	Website & Tactacam Camera	266.33
OBP	MEPP	September Remittance	10,490.22
OBP	Minister of Finance - Ed Tax	September Education Remittance	76,840.23
OBP	Saskatchewan Municipal Hail	September Remittance	102,885.83

**Preauthorized Payments:**

PAD	Village of Earl Grey	Shop - Water & Sewer	275.00
PAD	Village of Earl Grey	Office - Water, Sewer, Garbage & Recycle	356.00
PAD	Sask Power	Herman Well NE0821202	64.86
PAD	Sask Power	Shop	254.79
PAD	Sask Power	Office	142.96
PAD	Sask Power	Old Fire Hall	64.10
PAD	Sask Power	Street Lights - Rock Ridge	30.90
PAD	Sask Energy	Shop	52.37
PAD	Sask Energy	Office & Old Fire Hall	104.74
PAD	SaskTel	Shop	140.96
PAD	SaskTel	Office	133.32

**Payroll:**

1321	Scott Digney	Payroll PP 19-2024 - Aug 25 - Sep 7	1,736.44
1322	Ken Flaman	Payroll PP 19-2024 - Aug 25 - Sep 7	1,624.13
1323	Cole Foster	Payroll PP 19-2024 - Aug 25 - Sep 7	1,576.84
1324	Maureen Herman-Wilde	Payroll PP 19-2024 - Aug 25 - Sep 7	1,065.94
1325	Courtney Huber	Payroll PP 19-2024 - Aug 25 - Sep 7	2,175.99
1326	Shayne Krochak	Payroll PP 19-2024 - Aug 25 - Sep 7	1,951.12
1327	Gerald Meng	Payroll PP 19-2024 - Aug 25 - Sep 7	1,973.07
1328	Kolbie Nessel	Payroll PP 19-2024 - Aug 25 - Sep 7	975.07
1329	Mitchell Nixon	Payroll PP 19-2024 - Aug 25 - Sep 7	1,683.67
1330	Johnathon Schumann	Payroll PP 19-2024 - Aug 25 - Sep 7	438.32
1331	Matthew Schumann	Payroll PP 19-2024 - Aug 25 - Sep 7	438.32
1332	Kelly Sutter	Payroll PP 19-2024 - Aug 25 - Sep 7	2,061.39
1333	Teresa Sutter	Payroll PP 19-2024 - Aug 25 - Sep 7	1,303.81
1334	Cody Wiers	Payroll PP 19-2024 - Aug 25 - Sep 7	2,032.95
1335	Chad Wilson	Payroll PP 19-2024 - Aug 25 - Sep 7	1,581.62
1336	Scott Digney	Payroll PP 20-2024 - Sep 8 - 21	1,479.98
1337	Ken Flaman	Payroll PP 20-2024 - Sep 8 - 21	1,624.13
1338	Cole Foster	Payroll PP 20-2024 - Sep 8 - 21	1,619.65
1339	Courtney Huber	Payroll PP 20-2024 - Sep 8 - 21	2,160.15
1340	Shayne Krochak	Payroll PP 20-2024 - Sep 8 - 21	1,839.60
1341	Gerald Meng	Payroll PP 20-2024 - Sep 8 - 21	1,539.72
1342	Kolbie Nessel	Payroll PP 20-2024 - Sep 8 - 21	948.63
1343	Mitchell Nixon	Payroll PP 20-2024 - Sep 8 - 21	1,504.84

1344	Johnathon Schumann	Payroll PP 20-2024 - Sep 8 - 21	78.27
1345	Matthew Schumann	Payroll PP 20-2024 - Sep 8 - 21	78.27
1346	Kelly Sutter	Payroll PP 20-2024 - Sep 8 - 21	2,060.24
1347	Teresa Sutter	Payroll PP 20-2024 - Sep 8 - 21	1,354.01
1348	Cody Wiers	Payroll PP 20-2024 - Sep 8 - 21	1,870.77
3149	Chad Wilson	Payroll PP 20-2024 - Sep 8 - 21	1,637.93
CARRIED			

**Adjourn**

2024-237 Jessica Van Blaricom - That this council meeting adjourn. (11:26 a.m.)

CARRIED

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REEVE

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ADMINISTRATOR

## **Foreman Report for September/October, 2024**

- Jerry, Cole and Mitchell are grading and doing some of the roads more often than normal as traffic is higher than usual in some areas.
- Shayne and Scott are gravelling roads.
- Ken and Chad are doing second cut mowing.
- Cody and I have been repairing soft spots and back roads. We also got the transfer station ready for fence, levelled, graveled and staked.
- The cleaning and picking up things that don't belong at the transfer sites continues.
- Repairs are being done where needed.

Kelly Sutter

## **Administration Report for September/October, 2024**

### **Follow-up from the September 10<sup>th</sup> Meeting:**

- I requested an update from Rock Ridge on what their annual grant money is used for and they responded that they used it for the road upgrade this year.
- The \$1,000,000 Access 30 term deposit was setup.
- The Canada Community Building Fund agreement was sent back to the Provincial government for their signing.
- The traffic counters were setup on the golf course road for two weeks, from there they will move north to Fosterdale.
- Midwest Surveys was out and staked the boundary of the NE Qtr. of Sec. 24, Twp. 25, Rge. 19, W2 and I spoke with Brett and he will have the fence up this fall.
- The Cowie Land Drainage project received its final approval from Water Security Agency.
- Barry Tessier amended his building permit for the storage shed on the municipal reserve in Rock Ridge. He will replace the shed with the same size of one so the permit was approved.
- An IIP was submitted for the Canada Community Building Fund for the foam injection that was done.
- Employee layoff notices were issued but everyone is still working.
- I requested more information from the RM of McKillop for the leafy spurge spraying that was done, they have provided the information.

### **Other Business Conducted/Updates:**

- The following building permits were issued in the month of September:
  - o Barry Posner and Maureen King for a Residential Dwelling on Lot 6, Block 102, Plan 88R18887 in Cummins Subdivision
  - o Barry Tessier for an Accessory Building on the Municipal Reserve in front of Unit 2, Plan 101833310 in Rock Ridge.
- I attended the Rural Municipal Administrators Association of Saskatchewan Fall Division Meeting in Regina on September 20<sup>th</sup>. It included presentations from Dudley & Company on budgeting and audit preparation, McDougall Gauley LLP on LAFOIP and best practices and LTB Leadership Services on Work/Life Balance
- We currently do not have anyone qualified to train employees for Power Mobile Equipment Training. Cody would be eligible to take the one-day course to become a trainer. The course costs \$150.00.
- The SARM Midterm Convention will be held in Saskatoon on November 20<sup>th</sup> and 21<sup>st</sup>, 2024. I will send a reminder email to council to let me know if you would like to be registered to attend.
- Debra Shaw will be working in the office alongside me the week of October 21<sup>st</sup>.

### **Messages of Concern/Gratitude**

- N/A

Courtney Huber

## **Last Mountain Regional Landfill Report for September/October, 2024**

- October 1<sup>st</sup> in Earl Grey
  - o All financial reports were approved as presented.
  - o A contractor was hired to grind the asphalt shingle recycle pile; the job will take four days.
  - o Eldon has been cutting the drill stem pipe into 11'6" lengths for the perimeter fence posts.
  - o Two plaques have been ordered recognizing Evraz's generous donations for the scale and the drill stem. One plaque will be presented to Evraz and one will be displayed at the landfill site.
  - o PBI has started issuing demolition permits, clearance certified needed from an inspector. Once a building is inspected, then it can be taken to the landfill.

Raymond Wild

## Southey Library Report for September/October, 2024

- September 12<sup>th</sup>, 2024
  - o There was a new cleaner hired for the library
  - o The book/bake sale was a success
  - o Roberta and Meagan have resigned from the Library Board. The board decided that it will remain the way it is with eight members.
  - o The board decided not to allow animals in the library.
  - o The Southey Market has invited the library to host a table if interested.
  - o The library has \$2,583.43 which includes monies from the book/bake sale, a donation from the RM of Cupar and expenses for the SRP.
  - o 28 children were signed up for the SRP with 100 incentives given out.
  - o 284 people visited the library in August and 216 in July. The average is 170 per month.
  - o The Regional Park Pass was checked out five times.
  - o All librarians are required to take an online OH&S Supervision and Safety Training course.
  - o Next meeting is set for March 12<sup>th</sup>, 2025 at 7:00 p.m.

Jessica Van Blaricom



**BYLAW NO. 5-2024**

**RURAL MUNICIPALITY OF LONGLAKETON NO. 219**

**A BYLAW TO REPEAL PREVIOUS BYLAWS**

The Council of the Rural Municipality of Longlaketon No. 219, in the Province of Saskatchewan, enacts as follows:

1. That the following bylaws are hereby repealed:
  - a. Bylaw 3/2000;
  - b. Bylaw 4-2009;
  - c. Bylaw 3-2016;
  - d. Bylaw 4-2016; and
  - e. Bylaw 1-2018.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator

Read a third time and adopted  
this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Administrator