

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE RM OF LONGLAKETON NO. 219 HELD IN THE RM OF LONGLAKETON NO 219 COUNCIL CHAMBERS AT 212 MAIN ST. IN EARL GREY, SK. ON JANUARY 7, 2025.**

**ATTENDANCE:**

Present: Reeve – Raymond Wild  
Councillor Div. 1 – Jarret Solberg  
Councillor Div. 2 – David Ritter  
Councillor Div. 3 – Garry Gibson  
Councillor Div. 4 – Jessica Van Blaricom – Attending @ 9:20 am  
Councillor Div. 5 – Dean Knaus  
Councillor Div. 6 – Scott Hegglin

Relief Administrator – Debra Shaw  
Foreman – Kelly Sutter

**CALL TO ORDER:**

A quorum being present Reeve Raymond Wild called the meeting to order at 8:53 a.m.

**AGENDA:**

1-2025 HEGGLIN: That Council approves the additions to the agenda as attached. CARRIED

**COUNCIL MINUTES:**

2-2025 KNAUS: That Council approves the minutes from the December 10, 2024 Regular Council Meeting as circulated. CARRIED

**COUNCIL NOTES:**

3-2025 GIBSON: That Council approves the notes as circulated from the December 12, 2024 Council Committee Meeting with the Delegation from the High-Country Estate Assoc. CARRIED

**DELEGATION:**

4-2025 HEGGLIN: That Council acknowledges the delegation of Mike Morris, Lawyer for SARM who talked to Council about the Treaty Land Entitlement Claim presented to Council by the Department of Highways. CARRIED

**LETTER OF REPLY TO THE DEPARTMENT OF HIGHWAY'S REQUEST:**

5-2025 HEGGLIN: That Council approves responding to the Department of Highways about the Treaty Land Entitlement claim from the Zagime Anishinabek First Nation who have identified that they would like to purchase the land and minerals on the following Crown Land:

- NE 28-20-20-W2M 12.23 acres
- NE 28-20-20-W2M 7.65 acres
- NE 28-20-20-W2M 2.64 acres

The Council will be responding to questions asked by the Department of Highways on the following:

- Future road widening requirements
- Easements taken for roadways
- Unused roads or road diversion which could be closed and consolidated to the adjacent lands
- Undeveloped original road allowances
- Trails, unsurveyed and/or unregistered roadways, etc.

The Council is also concerned about:

- Fire Fighting Costs on fires originating on the First Nations property and the First Nations Band not paying the costs to control the spread of the fire.
- Noxious Weed Control Costs on weeds originating on the First Nations property and the First Nations Band not paying the costs to control the spread of the Noxious Weed. CARRIED

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	FINANCIAL STATEMENT, BANK RECONCILIATION AND BANK STATEMENT:	
6-2025	GIBSON: That Council approves the presentation of the Dec. Bank Reconciliation, Dec. Financial Statement and Dec. Bank Statement by Administrator Shaw.	CARRIED
	LIST OF ACCOUNTS FOR APPROVAL	
7-2025	SOLBERG: That Council approves the list of accounts for: 1. Cheques # 16334-16384: \$197,830.94 2. OTHER: \$109,083.86 3. PAYROLL: \$35,905.04 4. TOTAL = \$342,819.84	CARRIED
	COUNCIL BOARD & COMMITTEE REPORTS:	
8-2025	HEGGLIN: That Council accepts the Council Board & Committee reports from the RM of Longlaketon No. 219 Council: - Regional EMO Mtg. - Cupar & District Nursing Home - Parkland Regional Library Board - Strasbourg Manor - Strasbourg & District Health Centre - APAS - Regina District Association of Rural Municipalities - Last Mountain Regional Landfill Mtg. - Sk. Beach/Kannata Valley Lagoon - Saskatchewan Association of Watersheds	CARRIED
	FOREMAN'S REPORT:	
9-2025	KNAUS: That Council accepts the report from the Foreman.	CARRIED
10-2025	RITTER: That Council recessed the meeting for lunch at 12:31 pm.	CARRIED
11-2025	KNAUS: That Council resumes the Council meeting at 1:06 p.m.	CARRIED
	CORRESPONDENCE:	
12-2025	HEGGLIN: That Council approves the list of correspondence as presented.	CARRIED
	BUSINESS ARISING FROM CORRESPONDENCE:	
13-2025	HEGGLIN: That Council invites a delegation from the Craven Country Jamboree R.C. known as Country Thunder to talk about the purchase of the bridge identified as 221-20-14 #1 on the Qu'Appelle River on the <u>NW 20-21-21-W2M</u> .	CARRIED
	OLD BUSINESS:	
	YANCOAL:	
14-2025	HEGGLIN: That Council approves tabling the Yancoal discussion until the Feb. 11, 2025 Council Mtg.	CARRIED
	NEW BUSINESS:	
	BYLAW 1-2025 A BYLAW FOR THE ESTABLISHMENT OF A PUBLIC UTILITY BOARD:	
15-2025	SOLBERG: That Bylaw 1-2025 being a Bylaw for the Establishment of a Public Utility Board Pursuant to Sections 23 & 33 of <i>The Municipalities Act</i> , be introduced and read a first time.	CARRIED
16-2025	RITTER: That Bylaw 1-2025 be read a second time.	CARRIED

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- 17-2025 GIBSON: That Bylaw 1-2025 be given three consecutive readings at this meeting.  
CARRIED UNANIMOUSLY
- 18-2025 VAN BLARICOM: That Bylaw 1-2025, being a Bylaw for the Establishment of a Public Utility Board Pursuant to Sections 23 & 33 of *The Municipalities Act*, be read a third time and signed, sealed and adopted by the Reeve and the Administrator.  
CARRIED
- 19-2025 RETURN OF LOTS 1 & 2 BLOCK 1 PLAN #AP1451 BACK TO RM:  
KNAUS: That Council approves the transfer of Lot 1 & 2 Block 1 Plan #AP1451 in the Hamlet of Gibb, Sk. owned by Lynn McLeod back to the RM of Longlaketon #219 who sold the property to her not knowing that it had been a service station at one time with fuel tanks underground; the RM will pay for the transfer of the property back to the RM and any remediation expenses going forward. CARRIED
- 20-2025 PLANNED PROCUREMENT THROUGH SARM:  
SOLBERG: That Council approves the placement of a Notice of Planned Procurement on the Sk. Tenders Website as notice to the public that the RM intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities between January 1, 2025 and December 31, 2025.  
CARRIED
- 21-2025 ADVERTISE FOR RESUMES FOR AN OFFICE ASSISTANT POSITION:  
KNAUS: That Council approves the placement of an advertisement for resumes for an Office Assistant position; all applicants shall fill out an application with the RM that will accompany their resume; advertisement will be placed on the RM's & Village's website and Facebook page; applications with resumes will be accepted until a suitable replacement is found.  
CARRIED
- 22-2025 MUNISOFT CLASSES BOOKED FOR OFFICE ASSISTANT POSITION:  
VAN BLARICOM: That Council approves booking Munisoft classes for the Office Assistant Position when we have hired a suitable replacement.  
CARRIED
- REQUEST TO CLOSE AND SELL A ROAD ALLOWANCE:  
Reeve Ray Wild has declared a Conflict of Interest on the next resolution and has left the Council Chambers at 1:38 pm
- 23-2025 RITTER: That Council appoints Deputy Reeve Scott Hegglin as the Chairperson.  
CARRIED
- 24-2025 REQUEST TO CLOSE AND SELL A ROAD ALLOWANCE:  
SOLBERG: That Council approves sending a letter to adjacent landowners as we have a request to close and sell the road allowance between the SE 19-21-21-W2M and the SW 20-21-21-W2M and the NE 19-21-21-W2M and the NW 20-21-21-W2M; requests for comment will be received at the Feb. 11, 2025 Council Mtg.  
CARRIED
- TO DO: Council has requested that the Administrator start the development of policy that would help them navigate any further requests for Closure of Road Allowances.
- 25-2025 KNAUS: That Council approves the return of Reeve Ray Wild to the Council Mtg. at 1:50 pm and he will resume the Chair of this meeting.  
CARRIED
- 26-2025 LOT 3, BLOCK C, PLAN#102003141 ACCESSORY BUILDING:  
SOLBERG: That Council approves of the building permit application from Jeremy Rudack for a 1280 square foot garage accessory building on Lot 3, Block C, Plan #102003141 as it agrees with what is permitted in our Zoning Bylaw.  
CARRIED





SUBDIVISION REQUEST ON THE NE 7-21-20-W2M

27-2025

HEGLIN: That Council approves the subdivision application on behalf of Lloyd & Lorna Grant for a subdivision from the quarter for an existing yardsite based on the following:

1. As per the letter dated Dec. 23, 2024 from Community Planning – In the RM’s Zoning Bylaw 6-2013 the minimum site area for agricultural use in the Agricultural Resource District is 64.76 hectares (160 acres) – Council is exercising their discretion in accordance with Section 7.6 of the Zoning Bylaw 6-2013 and is approving the lower site size for the quarter as it will still be used for agricultural use.
2. As per the letter dated Dec. 23, 2024 from Community Planning - In the RM’s Zoning Bylaw 6-2013 the maximum site area for a non-farm residential yardsite in the Agricultural Resource District is 4.05 hectares (10 Acres) – Council is exercising their discretion in accordance with Section 7.6.3 of the Zoning Bylaw 6-2013 and is approving the higher site size for the acreage as it encompasses the existing yardsite.

CARRIED

PAYMENT OF GRAVEL STOCKPILE SITES FOR 2025:

28-2025

GIBSON: That Council approves the payment for gravel stockpile sites for 2025 to the following landowners:

- Fosterdale Land Corporation \$219.70
- Randy Krupp \$310.61
- Lee Moorby \$743.80

CARRIED

ADVERTISEMENT FOR A PEST CONTROL OFFICER:

29-2025

RITTER: That Council, having received a letter of resignation from our Pest Control Officer Thomas Schmidt, approves the placement of an ad on the RM’s website and Facebook pages.

CARRIED

PAYMENT OF 2025 FIRE DEPARTMENT GRANTS:

30-2025

GIBSON: That Council approves the payment of the 2025 Annual Fire Department Grants to:

- Village of Craven \$2,000.00
- Town of Southey \$7,500.00
- Earl Grey/Longlaketon Fire Protection \$14,000.00
- Village of Silton \$5,575.00

CARRIED

ADDING COSTS TO THE TAXROLL FOR 2024 YEAREND:

31-2025

VAN BLARICOM – That we instruct the administrator to add the following costs to the indicated tax roll properties if they remain outstanding on December 31<sup>st</sup>, 2024:

*The Municipal Act Section 369.1* gives us the authority to add the following outstanding Lorass Waste Disposal bills to the Tax Roll:

- Roll #515 \$464.00
- Roll #965 \$ 80.00
- Roll #1356 \$341.04
- Roll #1160 \$103.00
- Roll #351 \$229.50

*The Municipal Act Section 405.1* gives us the authority to add the following Kannata Valley Water Utility Bills to the Tax Roll:

- Roll #515 \$183.69
- Roll #560 \$225.00

*The Construction Code Act Section 16.9 & .10* gives us the authority to add the following Professional Building Inspections, Inc. Building Permit fees to the Tax Roll:

- Roll #486 \$671.25
- Roll #515 \$285.00
- Roll #502 \$355.42
- Roll #501 \$553.66

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- Roll #560 \$844.08
- Roll #560 \$188.33
- Roll #635 \$557.50
- Roll #546 \$460.00

CARRIED

BYLAW 2-2025 A BYLAW TO ESTABLISH A FEE TO APPEAL ASSESSMENTS:

32-2025 HEGGLIN: That Bylaw 2-2025 being a Bylaw to Establish a Fee to Appeal Assessments, be introduced and read a first time. CARRIED

33-2025 KNAUS: That Bylaw 2-2025 be read a second time. CARRIED

34-2025 VAN BLARICOM: That Bylaw 2-2025 be given three consecutive readings at this meeting. CARRIED UNANIMOUSLY

35-2025 GIBSON: That Bylaw 2-2025, being a Bylaw to Establish a Fee to Appeal Assessments, be read a third time and signed, sealed and adopted by the Reeve and the Administrator. CARRIED

Public Notice was given so that Council could discuss Council Remuneration at this Meeting.

2025 COUNCIL REMUNERATION:

36-2025 SOLBERG: That Council approves the Council Remuneration schedule for 2025:

Council Remuneration & Mileage – rates are the same as 2024 except change to cell phone usage:

- \$240.00 per day for Reeve & Council for regular Council Meetings, all day committee & board meetings & Reeve’s supervision of office;
- \$35.00 per hour for Reeve & Council for supervision of public works;
- \$240.00 per day for attending convention or all-day meetings away from the municipality with a \$80.00 per day meal allowance and all accommodation expenses be paid by the municipality;
- \$120.00 per meeting for evening meetings attended by Council and for any of these meetings lasting in excess of 4 hours, Council will be paid \$25.00 per hour for each additional hour;
- \$0.70 per kilometer for all municipal travel, which includes all approved administration and road worker’s travel; and
- \$40.00 per month for phone usage.
- Further that these rates apply to any and all teleconference and electronic meetings as well.

CARRIED

MISCELLANEOUS APPOINTMENTS:

37-2025 HEGGLIN: That Council approves the miscellaneous appointments as listed for 2025:

- Assessor Administrator
- Development Appeals Board Nolan Fuller – new appointment –12/31/2027  
Harley Herman - 12/31/2025  
Kelly Butz - 12/31/2026
- Development Appeals Board Secretary Loretta Young
- Building Officials Professional Building Inspections, Inc.
- Development Officer Administrator
- Volunteer First Responders Stephen Brewster  
Stacey Fiessel  
Shirley Mohr  
Cassie Kiel
- Fire Chief Brad Bougher
- Deputy Fire Chief Aron Mohr
- Volunteer Firefighters Shayne Krochak, Dave Schmidt, Nolan Fuller, Katlin Fisher, Avery Baker, Kayden Lupanko, Riley Schmidt,



LAFOIP COORDINATOR:

38-2025

VAN BLARICOM: That Council approves the Administrator being appointed as the LAFOIP Coordinator for purposes under *The Local Authority Freedom of Information & Privacy Act* for the 2025 year.

CARRIED

ELECTION OFFICIAL & POLLING PLACES:

39-2025

KNAUS: That Council approves the appointment of the Administrator as the Returning Officer, for municipal elections during the 2025 year, and honorariums be set at \$35.00 per hour and further that the municipal boardroom be designated as the official polling place for all six divisions in the municipality.

CARRIED

POUNDKEEPER AND DESIGNATED MUNICIPAL POUND:

40-2025

RITTER: That Council approves the appointment of Heath Tallentire or in his absence Brett Tallentire both of Earl Grey, as the 2025 Municipal Poundkeepers with all the powers established by *The Stray Animals Act* and with the pound location being Heath's farm located on the SE-09-23-20-W2. Further, that his rate of pay will be as follows:

- Bulls - \$25.00 per day;
- Cows and Cow/Calf Pairs - \$15.00 per day;
- Feeder Calves - \$10.00 per day;
- Horses - \$25.00 per day;
- Bison - \$25.00 per day;
- Sheep - \$5.00 to \$10.00 per day, depending on size; and
- Pigs - \$5.00 to \$10.00 per day, depending on size.

Further that mileage for transporting strays be based on loaded kilometres at the following rates:

- Goose Neck/Bumper Pull Stock Trailer - \$3.50 per kilometer; and
- Cattle Liner - \$5.00 per kilometer.

CARRIED

CUSTOM WORK & RENTAL RATES:

41-2025

WILD – That Council approves the following hourly equipment rates which will be charged for custom work done by the R.M. of Longlaketon No.219 for municipal ratepayers for the 2025 year:

- Dozer \$175.00/hour plus transportation;
- Excavator \$200.00/hour plus transportation;
- Patrols \$200.00/hour for ratepayers and \$225.00/hour for non-ratepayers;
- Packer \$100.00/hour;
- Tractor and Mower \$105.00/hour;
- Payloader \$175.00/hour;
- Skid Steer \$120.00/hour;
- Tandem Truck \$100.00/hour; and
- Semi and Trailer \$175.00/hour.

Minimum custom work charge will be set at \$50.00 and any custom work charges based on time will be used if greater than the minimum charge. In addition to the above custom work rates, all custom work must be approved by the reeve or the councillor. Staff can not authorize any type of custom work in the municipality. Road crew will not perform any custom work of any kind for any ratepayer, without first obtaining a signed contract for custom work from the ratepayer requesting the work.

Rental rate for equipment is as follows (for RM of Longlaketon No. 219 ratepayers only):

- Grass Seeder \$10.00/day or \$1.00/acre, whichever is greater;
- Eco-Bran Applicator \$10.00/day
- Tree Planter & Plastic Mulch Applicator \$50.00/day, with a \$200.00 cash deposit

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CARRIED

WEED INSPECTORS:

42-2025

VAN BLARICOM: That Council approves each councillor be appointed as weed inspector for their own division in the municipality for 2025 being:

- Division 1 – Jarret Solberg;
- Division 2 – David Ritter;
- Division 3 – Garry Gibson;
- Division 4 – Jessica Van Blaricom;
- Division 5 – Dean Knaus; and
- Division 6 – Scott Hegglin.

CARRIED

OFFICE SERVICES:

43-2025

RITTER: That Council approves the following rates which will be charged for office services done by the R.M. of Longlaketon No. 219 for the year 2025:

- Photocopying \$0.25/page;
- Faxing (send or receive) \$0.25/page; and
- Minutes (mailed) \$25.00/year

CARRIED

COUNCIL ASSESSABLE EARNING:

44-2025

GIBSON: That Council approves the assessable earnings for members of council of the R.M. of Longlaketon No. 219 under the Saskatchewan Workers Compensation Board be set at the maximum industry standards for 2025.

CARRIED

2026 SASK. LOTTERIES TIP GRANT POPULATION ALLOCATION:

45-2025

KNAUS: That Council approves the allocation for the 2026 Saskatchewan Lotteries Community Grant Program be as follows for the R.M. of Longlaketon No. 219's population of 1096 based on the 2021 census figures:

- Earl Grey - 219;
- Southey - 219;
- Siltou - 219;
- Strasbourg - 110;
- Craven – 219; and
- Bulyea - 110.

CARRIED

TREVOR KLOCK – DOGS

46-2025

SOLBERG: That Council, after receiving several letters and telephone calls from ratepayers in the High Country Estates area about dogs that are away from their property and are causing severe distress to the general public using the public roadways in and around High Country Estates, approves sending a letter of invite to Trevor Klock to the Feb. 11, 2025 Council Meeting to discuss this issue; Council would also like the RCMP invited to this meeting to discuss the legal aspects of these dogs running at large.

CARRIED

ADJOURNMENT:

47-2025

WILD: That Council approves the adjournment of the mtg. at 3:03 P.M.

CARRIED

NEXT COUNCIL MTG. WILL BE FEBRUARY 11, 2025 AT 9:00 A.M.

Administrator

Reeve