

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE RM OF LONGLAKETON NO. 219 HELD IN THE RM OF LONGLAKETON NO 219 COUNCIL CHAMBERS AT 212 MAIN ST. IN EARL GREY, SK. ON DECEMBER 10, 2024.

ATTENDANCE:

Present: Reeve – Raymond Wild
Councillor Div. 1 – Jarret Solberg
Councillor Div. 2 – David Ritter
Councillor Div. 3 – Garry Gibson
Councillor Div. 4 – Jessica Van Blaricom - Absent
Councillor Div. 5 – Dean Knaus
Councillor Div. 6 – Scott Hegglin

Relief Administrator – Debra Shaw

CALL TO ORDER:

A quorum being present Reeve Raymond Wild called the meeting to order at 9:02 a.m.

OATHS OF OFFICE WERE SIGNED BY THE COUNCILLOR FOR DIV. 5 AND DEPOSITED WITH THE ADMINISTRATOR.

ANNUAL PUBLIC DISCLOSURE STATEMENT:

That all of Council deposited their Annual Public Disclosure Statement with the Administrator.

AGENDA:

281-2024 HEGGLIN: That Council approves the agenda as attached. CARRIED

COUNCIL MINUTES:

282-2024 GIBSON: That Council rescinds Resolution #268-2024. CARRIED

283-2024 HEGGLIN: That Council rescinds Resolution #271-2024. CARRIED

284-2024 GIBSON: That Council rescinds Resolution #277-2024. CARRIED

285-2024 HEGGLIN: That Council amends resolution #275-2024 to add "by APAS" at the end of the sentence. CARRIED

286-2024 RITTER: That Council approves the minutes from the November 15, 2024 Special Council Meeting as circulated and amended. CARRIED

BUSINESS ARISING FROM COUNCIL MINUTES:

In regards to the Pest Control Information, Council would like a verbal or written report of every site that the Pest Control Officer attended to.

FINANCIAL STATEMENT, BANK RECONCILIATION AND BANK STATEMENT:

287-2024 HEGGLIN: That Council approves the presentation of the Nov. Bank Reconciliation, Nov. Financial Statement and Nov. Bank Statement by Administrator Shaw. CARRIED

Foreman Kelly Sutter attended the meeting at 9:30 a.m.

LIST OF ACCOUNTS FOR APPROVAL

288-2024 RITTER: That Council approves the list of accounts for:

1. Cheques # 16287-16333: \$124,648.53

RS

- 2. ONLINE BILL PAYMENT'S: \$93,286.57
- 3. PREAUTHORIZED PAYMENTS: \$0.00
- 4. PAYROLL: \$34,966.83
- 5. TOTAL = \$252,901.93 CARRIED

FOREMAN'S REPORT:

289-2024 WILD: That Council accepts the report from the Foreman. CARRIED

290-2024 RITTER: That Council, in accordance with the New West Trade Partnership Agreement, agrees to tender the purchase of both a used and a new Excavator in the 210-250 long carriage class and a Dozer between 37,000 to 45,000 pounds on the Sk. Tender's website; deadline to receive tenders will be 5:00 pm on January 7, 2025. CARRIED

ADMINISTRATOR'S REPORT:

291-2024 HEGGLIN: That Council accepts the report from the Administrator. CARRIED

COUNCIL BOARD & COMMITTEE REPORTS:

292-2024 GIBSON: That Council accepts the Council Board & Committee reports from the RM of Longlaketon No. 219 Council:

- Regional EMO Mtg.
- Cupar & District Nursing Home
- Parkland Regional Library Board
- Strasbourg Manor
- Strasbourg & District Health Centre
- APAS
- Regina District Association of Rural Municipalities
- RM of McKillop Landfill Mtg.
- Sk. Beach/Kannata Valley Lagoon
- Saskatchewan Association of Watersheds
- George Cuff – Report on attending workshop

CARRIED

293-2024 RITTER: That Council recessed the meeting for lunch at 12:04 pm. CARRIED

294-2024 GIBSON: That Council acknowledges that Reeve Wild has left the Council Chambers at 12:34 pm. CARRIED

295-2024 KNAUS: That Council appoints Scott Hegglin, Deputy Reeve, as the Chairperson of this meeting. CARRIED

296-2024 KNAUS: That Council resumes the Council meeting at 12:35p.m. CARRIED

CORRESPONDENCE:

297-2024 RITTER: That Council approves the list of correspondence as presented. CARRIED

OLD BUSINESS:

YANCOAL:

298-2024 HEGGLIN: That Council approves tabling the Yancoal discussion until the Jan. 7, 2025 Council Mtg. CARRIED

NEW BUSINESS:

REVENUE SHARING GRANT RESOLUTION:

299-2024 RITTER: That the Council of the Longlaketon #219 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

RD

Ree

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and,

That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and,

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

PBI – APPOINTMENT OF BUILDING OFFICIALS:

300-2024

GIBSON: That Council appoints the following licensed building officials as their building inspectors for the 2025 year under the authority of The Construction Codes Act 16 (2) & 16 (3):

- Bobby Baker – Class 3 Licensed Building Official, Sk. – BOL552
- Virginia Shepley – Class 3 Licensed Building Official, Sk. – BOL517
- Joshua Nitz – Class 3 Licensed Building Official, Sk. – BOL785
- Cristin Korchinski – R-Class 2 Licensed Building Official, Sk. - BOL784/808
- David Kindred – Class 1 Licensed Building Official, Sk. - BOL514
- John Dulle – Class 1 Licensed Building Official, Sk. – BOL789
- Charles Fiss – Class 1 Licensed Building Official, Sk. – BOL836

CARRIED

KOLBIE (NESSET) MARCOTTE, OFFICE ASSISTANT:

301-2024

RITTER: That Council approves the immediately release of Kolbie (Nesset) Marcotte from employment with the RM of Longlaketon #219 and the Village of Earl Grey effective immediately - November 15, 2024; the Record of Employment will be forwarded to her within 3 business days; the last employment cheque will be forwarded to her on the next pay date; no further money is due to Kolbie (Nesset) Marcotte as she was released within Sk. Labour's 3-month probationary period.

CARRIED

SALE OF 1998 BLUE DODGE:

302-2024

SOLBERG: That Council approves the sale of the 1998 Blue Dodge truck for \$300.00 (scrap value) to Cody Weirs.

CARRIED

PAYMENT OF STRASBOURG AGRO INC. INVOICE:

303-2024

SOLBERG: That Council approves the payment of the outstanding invoice with Strasburg Agro Inc. for \$360.75; a letter will go with the payment that the RM council is not happy with this unnecessary charge and will be limiting the use of their services going into the future.

CARRIED

BREWSTER AG INDUSTRIES PRIMARY WEIGHT ALLOWANCE:

304-2024

GIBSON: That Council approves a primary weight allowance to Brewster Ag Industries based on the following regulations: The Ministry of Highways and Infrastructure regulations allow primary weights on a secondary highway to a maximum of 15 kilometers from a primary weight highway. This municipality primary weight allowance to Brewster Ag Industries Ltd. will permit them to haul primary weights for approximately 300 feet on Grid 641, immediately north of Highway No. 22. Further that this permission be valid until December 31st, 2025 and if council determines any damage is taking place on this stretch of road, then permission may be immediately revoked by letter.

CARRIED

LORAAS DISPOSAL ROAD RESTRICTIONS:

305-2024

SOLBERG: That Council approves an overweight permit to Loraas Disposal to access the ratepayer's garbage and recycling bins in the subdivisions. Further that we grant them permission to use the municipal roads to collect the municipal and ratepayer's garbage and recycling during the spring road ban season.

CARRIED

23



- 306-2024 PEST CONTROL SERVICES FOR 2025:
GIBSON: That Council approves the appointment of Tom Schmidt as their Pest Control Officer for the 2025 year; rate of pay will be the same as 2024. CARRIED
- 307-2024 REGINA DISTRICT CONVENTION MEMBERSHIP AND MEALS:
KNAUS: That Council approves the payment of the \$200.00 (Two Hundred Dollars) yearly membership fee and the \$400.00 (Four Hundred Dollars) meal fee while attending the Regina District Association of Rural Municipalities for the 2025 year. CARRIED
- 308-2024 FIDELITY BOND INSURANCE:
RITTER: That Council approves the purchase of a \$200,000.00 (Two Hundred Thousand Dollar) Fidelity Bond through SARM for the premium of \$325.00. CARRIED
- 309-2024 MONEY & SECURITIES INSURANCE:
GIBSON: That Council approves the purchase of a \$25,000.00 (Twenty Five Thousand Dollars) Money & Securities Bond through SARM for the premium of \$260.00 (Two Hundred & Sixty Dollars). CARRIED
- 310-2024 TRANSFER FROM SAVINGS TO CHEQUING ACCOUNT:
KNAUS: That Council approves the transfer of \$100,000.00 (One Hundred Thousand Dollars) from the savings account to the chequing account if administration deems that we will be running short of funds to operate in the 2025 year. CARRIED
- 311-2024 SNOW PLOW CLUBS:
GIBSON: That Council approves the following snow plow clubs for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2024-2025 winter season:
- | SNOW PLOW CLUB NAME | OPERATORS | |
|--------------------------------------|-------------------------------|---------|
| Mount Chase Snow Plow Club | Gordon & Colby Decker | |
| Rudy & Sherry Schmidt Snow Plow Club | Rudy & Sherry Schmidt | |
| Alvin Schmidt Snow Plow Club | Alvin Schmidt | |
| Serath South Snow Plow Club | David Seminuk & Dalton Bannow | CARRIED |
- DISCUSSION ON TRANSITIONING TO AN ELECTRONIC FUND TRANSFER PROGRAM FROM MUNISOFT:
- The Council is willing to pay their bills through the EFT program available through Munisoft but has reservations about the Credit Union's ability to keep the RM safe from cyber crime. The RM would like the Administrator to arrange, at the January Council Meeting, the attendance of a delegation from the local Credit Union to update us on their security protocols that they have in place.
- 312-2024 APAS MEMBERSHIP FEE FOR THE 2025 YEAR:
SOLBERG: That Council approves the payment of the membership fee to APAS for the 2025 year in the amount of \$14,641.01 which is based on \$0.06/acre. CARRIED
- 313-2024 PAYMENT TO EMPLOYEES FOR CELL PHONE USEAGE:
SOLBERG: That Council approves the payment of \$40.00/month to the employees for the use of their cell phones in the 2025 year. CARRIED
- 314-2024 "IN CAMERA" SESSION OF COUNCIL:
RITTER: That Council states that the time being 2:00 p.m., the Meeting of Council will be closed for an "In Camera" Meeting Session. CARRIED
- 315-2024 RITTER: That Council approves that Foreman Kelly Sutter leave the meeting so Council can discuss the 2025 wages. CARRIED

A)

[Handwritten signature]

316-2024 KNAUS: That Reeve Wild has returned to the Council Mtg. and resumes the Chairmanship at 1:55 p.m.
CARRIED

OUT OF "IN CAMERA" SESSION OF COUNCIL:
317-2024 SOLBERG: That Council states that the time being 2:30 p.m., that the "In Camera" meeting is concluded
and the Regular Meeting of Council is resumed. CARRIED

318-2024 SOLBERG: That Council approves the return of the Foreman Kelly Sutter to the Council Mtg.
CARRIED

EMPLOYEE WAGES FOR 2025:
319-2024 SOLBERG: That Council approves the following wages for the 2025 year based on a 3% increase:
Administrator, Courtney Huber Increase of \$5,000.00/year
Assistant Administrator, Teresa Sutter Increase of \$5.00/hour based on increased workload and Title
Change to reflect the increased responsibilities
Office Assistant, Maureen Wilde Increase of \$1.00/hour
Foreman, Kelly Sutter Increase of \$4.00/hour based on great leadership and
performance
Assistant Foreman, Cody Wiers Increase of \$2.56/hour based on increased responsibilities
Tractor Operator, Ken Flaman Increase of \$1.00/hour
Grader Operator, Cole Foster Increase of \$1.00/hour
Semi Driver, Shayne Krochak Increase of \$1.00/hour
Grader Operator, Jerry Meng Increase of \$1.00/hour
Grader Operator, Mitchell Nixon Increase of \$1.00/hour
Semi Driver, Chad Wilson Increase of \$1.00/hour
Semi Driver, Scott Digney Increase of \$2.00/hour based on great performance
CARRIED

DISCUSSION ON TREATY LAND ENTITLEMENT LETTER:

- Council is not clear on what could be included with this possible land transfer into TLE land. The RM would like the Administrator to arrange, at the January Council Meeting, the attendance of the SARM Lawyer, Mike Morris.

DISCUSSION ON SETTING UP AN ELECTRONICS COMMITTEE:

- This Council & Administration Committee would be setup to:
 1. Obtain quotes from qualified committees who provide "Paperless Council Mtg." software.
 2. Obtain quotes for the transition of the "Old Firehall Building" into a Joint Council Chambers and extra storage.
 3. Obtain quotes for any additional items needed for the transition into having a "Paperless Council Mtg."

ELECTRONICS COMMITTEE:
320-2024 WILD: That Council appoints the Administrator and Councillors Solberg and Ritter to the Electronics
Committee for the 2025 year. CARRIED

ADJOURNMENT:
321-2024 WILD: That Council approves the adjournment of the mtg. at 4:05 P.M. CARRIED

NEXT COUNCIL MTG. WILL BE JANUARY 7, 2025 AT 9:00 A.M.

RS
Law



Administrator



Reeve